



1601 Industrial Park Road | Boone, IA 50036
515-432-5899 | boonecountyfairgrounds@gmail.com

Friend of the Fair,

County fair will be here before we know it! The 2018 Boone County Fair is scheduled for July 19-22. With an exciting line up of grandstand events, a great new carnival, a large group of enthusiastic 4-H and FFA members, and strong community support this year's fair is already promising to be a great one.

We would love your food stand to be a part of the experience. As a food vendor we provide you with electrical hook ups in a location close to all the action on the fairgrounds to help boost your sales. **This year we are also limiting the number of food vendors, so each vendor will have a larger opportunity for sales.** Rates for food vendors are a simple flat fee. The fee is \$400 for food vendors. All monies are due at the time of application.

The Boone County Fair has free gate admission. We also provide free up close parking for vendors.

Set Up Hours

1:00 pm – 7:00 pm on Wednesday July 18th

All Vendors must be set up by Noon on Thursday July 19th

Tear Down Hours

All booths must remain open until 6:00 pm on Sunday July 22nd. For safety reasons vendors will not be allowed to pull out at that time. Vendors can pull off the grounds after 9:00 pm on Sunday or come back Monday July 23rd between 10:00 am – Noon to move their trailers.

Hours of Operation

Outdoor Vendors can set their own hours, but we strongly recommend you are open the following hours:

Thursday July 19th & Friday July 20th 1:00 pm – 9:00 pm

Saturday July 21st Noon -9:00 pm

Sunday July 22nd Noon – 6:00 pm

We hope you choose to join us in making the 2018 Boone County Fair the best yet. If you are interested in a food vendor space please fill out the attached application and mail it back to us.

If you have any questions please do not hesitate to contact me. I look forward to working with you.

Sincerely,

Ashley Fitzgerald, Fair Manager



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APPLICATION FOR FOOD CONCESSION SPACE --- VENDOR FEE \$400.00

*****IMPORTANT NOTE***** We do not allow any vendors (other than the carnival to sell the following items)
Cotton Candy, Corn Dogs, Sno-Cones, Funnel Cakes & Carmel Apples

Name of Business & Owner(s) _____

Person Managing Concession during Boone Co. Fair _____

Address _____ City, State Zip _____

Business Phone _____ Phone to Contact Manager during Fair _____

E-mail _____ Website _____

Items for Sale

Please attach a list of all food items for sale, including prices. (Note: Only items listed are allowed to be sold during the fair)

Booth Needs during Fair

****If you are a new vendor with us, or your set up has changed from previous years, please include a photo of your setup*

Trailer dimensions (include all trailers & support vehicles in your dimensions) _____

Total size of space needed _____

Electrical service: number of amps on Main Circuit Breaker _____

*****Note:** Every attempt will be made to accommodate your electrical needs. However, if additional electrical services are needed you will be charged for those hookups and fees.

Other Important Notes (water needs, etc.) _____

List references from two fairs or trade shows which you participated in the past:

Event _____ Contact _____ Phone _____

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Fair Board Agrees to

- 1. Provide requested space & hookups if available.
- 2. Provide night watch for security Wednesday night through Sunday night.

Exhibitors Agrees to

- 1. Have exhibit set up and ready to show by **Thursday July 19th 2018 at Noon.**
 - 2. Notify the Fair 48 hours prior to opening day if you will not be able to attend.
 - 3. All rentals fees are non-refundable with the exclusion of #6 below.
 - 5. The Boone County Agricultural Association, (Boone County Fair), expressly refuses to assume any liability for injuries to any person or damage to any property coming upon the grounds of the Boone County Fair and no claims for injury to any person or Agricultural Association, its officers, agents, or employees for said cause by any person having privilege to exhibit or license to operate on the fairgrounds or occupy any space thereon. And it is a part of the consideration for each license or privilege granted by the Boone County Fair that such claims for injury or damage to property are specifically waived.
 - 6. The Boone County Fair Board reserves the right to change the above times, charges, or dates at any time. If changes are made, exhibitor will be notified and the option given for a refund of payment if changes are not acceptable. It is understood that this is a request for space and is to be confirmed only by Fair Manager Ashley Fitzgerald.
- Applicant agrees to abide with all Boone County Fair rules and regulations and that the information in this application form is complete and true, to the best of their knowledge.

Signature _____ Date _____

MAIL PAYMENT AND COMPLETED FORM TO: BOONE COUNTY FAIR 1601 INDUSTRIAL PARK RD BOONE, IA 50036

Please Note: Applications will be reviewed by the Fair Board, if request for space is declined; your check will be fully refunded.